



# **CAPTAIN GUIDELINES**

## **Jr. Team Tennis – 2024**

### **Safe Play Certified**

Each team captain shall be in compliance with the USTA Youth Protection Policies and Procedures for USTA Junior Team Tennis. A team captain or assistant captain must be USTA Safe Play approved in order to create a JTT team in TennisLink. To find out more information about Safe Play and to begin the Safe Play approval process, please go to this website: <https://www.usta.com/en/home/safe-play.html>. Becoming Safe Play approved is free and takes approximately 1 hour to complete the online training course in addition to a background check which may take several days.

### **Team Composition**

Teams are non-gender specific and must have the minimum number of players registered prior to the start of the season. There are no restrictions on the maximum number of players. Roster size should be based on player commitment and availability. Players may be added to a registered team after the initial team registration deadline and must be officially registered in TennisLink prior to participating in a match. Any player not listed on the roster in accordance with these rules shall be considered an ineligible player and match results of ineligible players will be considered a default. Please refer to the “JTT Level of Play Guidelines” document for assistance on which skill division to enter (beginner, intermediate, or advanced).

### **Team Creation**

In order to become a captain and create a team in TennisLink, the parent/coach/volunteer must complete the Safe Play training and background check. This process can take up to 2 weeks.

[Click here](#) or visit [https://support.activenetwork.com/usta/articles/en\\_US/Article/Create-a-JTT-Team](https://support.activenetwork.com/usta/articles/en_US/Article/Create-a-JTT-Team) for a step-by-step guide to create your JTT team.

### **Register a Player**

[Click here](#) or visit <https://tennislink.usta.com/TeamTennis/Main/RegisterPlayers.aspx> to register a player using a team number and the players USTA account number.

### **Team Captain Responsibilities**

- Have match balls (new or slightly used) for the match
- Communicate with their team on player availability
- Communicate with other Team Captains on forfeits and general skill level of roster
- Put together match line-ups
- Attempt to provide practice matches if extra players and courts are available
- Record on scoresheet your lineup and opponents lineup
- Take picture of completed match with scores and winners circled and text to LLC 919.630.0386
- No coaching allowed by the team captain, assistant captain, coaches, and spectators during match warm-up and match play
  - Ensure all spectators for their team follow the code of conduct

## **Match Day Responsibilities**

- Exchange line-ups with the opposing team's captain. All players must be present in order to be included in the line-up. There will be a grace period of 15 minutes for late players. Late players may lose the opportunity for a 5-minute warm-up. If a player fails to show up within the 15-minute grace period and a team does not have at least 3 players present, play what courts can be fielded and matches not played are a forfeit for the team short players.
- Prior to the start of your match and during match play, keep your players in close vicinity to your court so they are immediately available when it is their turn to play.
- Once a match is finished, the scorecard must be initialed by each captain to signify their approval of the reported score. Text a picture of the scorecard to the LLC, Kevin Caccia, at 919.630.0386.
- In the event of a rain-out, matches must be rescheduled and played within 2 weeks of the original match date. Please inform the JTT Coordinator of any rescheduled matches.

## **Coaching**

In our local JTT league coaching is prohibited from all spectators and team captains/coaches during warm-up with opponents, during play, and on changeovers.