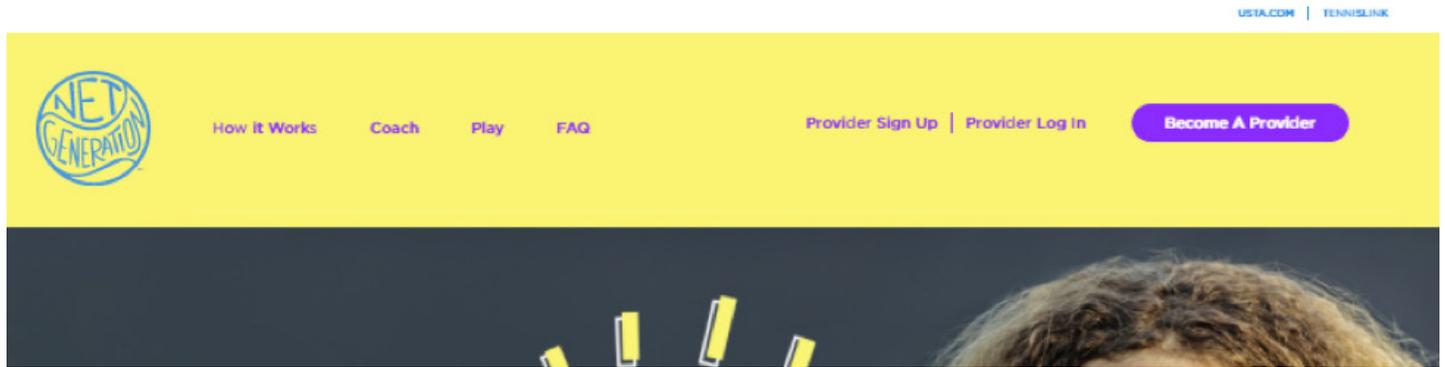




If you are seeking to be a USTA Junior Team Tennis coordinator, coach/manager, or volunteer, you must register on Net Generation and be in compliance with the USTA Safe Play requirements. The following outlines the steps:

1. Visit <https://netgeneration.usta.com/> and select “Provider Sign Up”.



2. Create an account.

PROVIDER SIGN UP

Already have a Tennislink or USTA Membership Account? [LOG IN](#)

First Name	Last Name
<input type="text" value="JTT"/>	<input type="text" value="Volunteer"/>
Email Address	Password
<input type="text" value="JTTvolunteer@usta.com"/>	<input type="password" value="*****"/>

By clicking here I confirm that I am 14 years of age or older and agree to the Net Generation [Terms of Use](#)

or

By clicking the create account button, I accept the [terms of use](#) and [privacy policy](#)

HELPFUL TIP

If you have an existing USTA membership account or TennisLink account, your login will work for NetGeneration.com. The accounts are now linked.

3. The next page outlines the next 5 steps and timing to register:

HELLO JTT VOLUNTEER!

Register as a Net Generation provider in five steps.

Step 1 Enter your personal information.	 5 Min
Step 2 Enter your provider details.	 5 Min
Step 3 Complete the USTA Safe Play Program Course.	 45 Min
Step 4 Agree to the USTA Safe Play Guidelines.	 5 Min
Step 5 Complete the USTA Safe Play Background Check via National Center of Safety Initiatives NCSI.	 10 Min

Next →

4. Enter your personal information and select “Next”.



PERSONAL INFORMATION

*Name

Date of Birth

Gender

Male Female Prefer Not to Answer

*Primary Phone

*Number Type

Mobile Home Work

*Preferred Mailing Address

*Zip/Postal Code

*City

*State

*Country

5. Select the Provider Type(s) that best applies to you:



PROVIDER DETAILS

Provider Type* (Please check all that apply) ?

- Certified Coach
- Director of Tennis
- Affiliated with a CTA
- Affiliated with a NJTL
- Affiliated with Parks & Rec
- Affiliated with a Service Organization
- Elementary School Teacher
- Middle School Teacher
- High School Teacher
- High School Coach
- No-Cut Coach
- Collegiate Summer Camp Director
- USTA Junior Team Tennis Coordinator
- Other Team Tennis Coordinator
- Tournament Director
- Parent or Volunteer
- Other

6. The next page begins the USTA Safe Play process. You will be asked to first watch the required online course. Select “Launch Course”.



USTA SAFE SPORT ONLINE COURSE

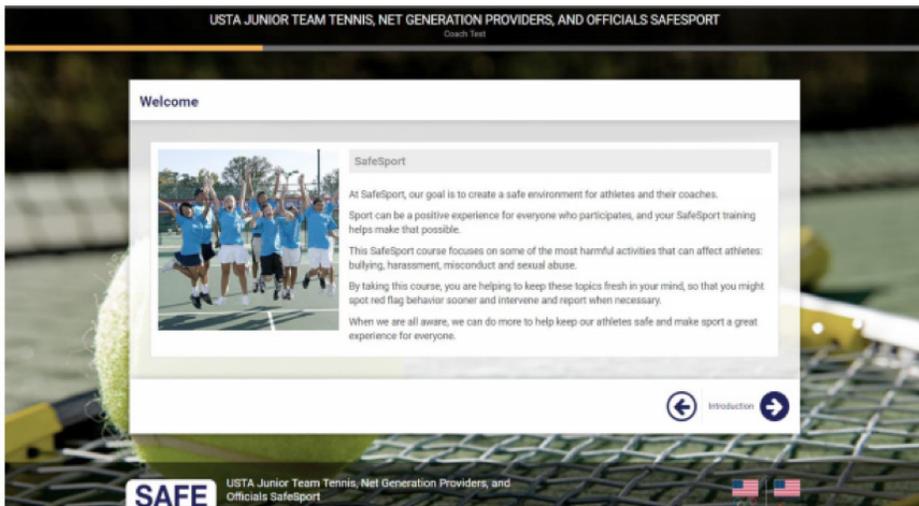
What is Safe Play? The USTA Safe Play Program is designed to ensure a safe and fun environment for all participants. Get started by watching an important training about the nature of misconduct in sport that gives you actionable information to better protect athletes. Get started by clicking the button below to launch the 45-minute online training module.

Launch Course

← Previous

Next →

7. The course will open in a new window. Complete the required training. Based on skill level it should take you approximately 45 minutes.



8. Review and accept the USTA Safe Play Conduct, Policies, and Guidelines:



USTA SAFE PLAY CONDUCT, POLICIES, AND GUIDELINES

Congratulations on completing the Safe Play online course. Now take a moment to read the USTA Safe Play Conduct, Policies, and Guidelines

USTA SAFE PLAY CONDUCT, POLICIES & GUIDELINES

I. COVERED INDIVIDUAL

Pursuant to Section 8.7(I) of the Bylaws of the U.S. Olympic Committee (2016), of which the USTA is a member of the National Governing Body for the sport of tennis, the following individuals must meet the USTA Safe Play and SafeSport Code for the U.S. Olympic and Paralympic Movement: (i) USTA-certified individuals;

[Printable Version](#)

By clicking "Accept and Continue" I confirm that I have read the USTA Safe Play Conduct, Policies, and Guidelines outlined above.

[← Previous](#)

[Accept and Continue](#)

9. The following Safe Play process is required for new applicants and returning applicants (renewals). The next screen provides details regarding the final step, the USTA Background Screen. Select “No” to the question, “Do you have a NCSI 16 digit Registrant ID?” Then select “here” as shown below.



USTA SAFE PLAY BACKGROUND CHECK

We appreciate all you are doing to help keep kids safe in our programs. Once you complete the NCSI background check you will receive a 16-digit NCSI Applicant/Registrant ID on the final page of your screen. You must return to Net Generation and add that 16 digit ID on this page or on the “Edit Profile” page. The USTA will not be able to approve your account without that ID.

*Do you have a NCSI 16 digit Registrant ID? 

Yes No

To start your background check via the secure 3rd party National Center for Safety Initiatives (NCSI) please click [here!](#)

*Enter your 16-digit NCSI Applicant/Registrant ID 

- - -

You can check the status of your background screen or retrieve your NCSI ID by logging into www.ncsisafe.com/status.

Need help with the Safe Play process? Email safeplay@usta.com or you can contact NCSI directly at Phone: (866) 833-7100 or clientservices@ncsisafe.com for help with your background screen application.

10. A new window will open for the National Center for Safety Initiatives (NCSI) website. In the application, you will be required to certify and affirm that you have successfully completed the training and read the USTA Safe Play Conduct, Policies, and Guidelines. The USTA has retained the services of an independent third party, the National Center for Safety Initiatives (NCSI), to conduct background screenings of all applicants. Please begin your background screen through NCSI:

The screenshot shows the NCSI website header with the logo and the text "NATIONAL CENTER FOR SAFETY INITIATIVES" and "THE CONFIDENT CHOICE". The navigation menu includes Home, NCSI 360, Who We Serve, Resource Center, Special Offers, Careers, About NCSI, and Contact Us. The main content area features a "SIGN UP FOR MORE INFORMATION" button, the "NET GENERATION PROVIDERS USTA SAFE PLAY" title, and two radio button questions: "Is this your first time using NCSI for a background screen?" and "Do you have a valid U.S. Social Security Number?". A "Submit" button is located below the questions. A note states "* Denotes required field". The footer includes logos for napbs, VeriSign Trusted, Identity Theft Protected, AlertSite, and PAYMENTS BY PayPal, along with the copyright notice "© 2018 NCSI" and links for "SUMMARY OF RIGHTS | PRIVACY NOTICE | TERMS OF USE".

NATIONAL CENTER FOR SAFETY INITIATIVES THE CONFIDENT CHOICE

Home NCSI 360 Who We Serve Resource Center Special Offers Careers About NCSI Contact Us

SIGN UP FOR MORE INFORMATION

NET GENERATION PROVIDERS USTA SAFE PLAY

* Is this your first time using NCSI for a background screen? Yes No

* Do you have a valid U.S. Social Security Number? Yes No

* Denotes required field

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- II. Once you submit your background screen application, you will see your 16 digit NCSI Applicant ID. Copy this number so you can type it into your Net Generation Safe Play registration page (return to the page you left when you completed the background screen). See screenshots below:

NATIONAL CENTER FOR SAFETY INITIATIVES THE **CONFIDENT** CHOICE

Home NCSI 360 Who We Serve Resource Center Special Offers Careers About NCSI Contact Us

SIGN UP FOR MORE INFORMATION

BACKGROUND SCREENING REGISTRATION FOR UNITED STATES TENNIS ASSOCIATION

Background Screening Confirmation

Your background screening information has been submitted for processing. Please print this page and keep it for your records.

Applicant ID Number: 9579-6133-4813-8232

IMPORTANT - STATUS INFORMATION!!

The background screening process generally takes 10 business days to complete. During that time, it is common for NCSI to have questions or need information from you in the course of the background screening process. You will be contacted via e-mail at the address you provided. Additionally, please log in to our secure online 'Applicant Status Check' tool by going to www.ncsisafe.com and clicking on 'Applicant Login' in the left hand menus regularly to check the status of your background screening. You should check this until your status indicates COMPLETED, which means NCSI has issued a determination to your organization. Failure to respond to our requests for additional information may result in a RED LIGHT determination.

[NCSI Home](#)

USTA SAFE PLAY PROGRAM

What is safe play? We are committed to making every tennis experience an enjoyable and memorable one. To ensure a safe and fun environment for all participants, the USTA has developed "Safe Play" which embodies our commitment to respect and safety for every individual participating in Net Generation through the use of screening, education and reporting tools.

Did you complete the USTA Safe Play Program? ?

Yes No

Enter your 16-digit NCSI Applicant/Registrant ID* ?

 - - -

Forgot your 16-Digit NCSI ID or need to check the status of your background screen?

Click [here](#) and follow these steps:

Step 1: Enter the required information on the background status check

Step 2: Click on "view details" to retrieve your Registrant ID

For additional information about the USTA's Safe Play program, please click [here](#)

Need help with the Safe Play process? Email safeplay@usta.com or you can contact NCSI directly at Phone: (866) 933-7100 or clientservices@ncsisafe.com for help with your background screen application.

12. After you submit your 16-digit NCSI Applicant ID number, you will see the following:

**THANK YOU FOR SIGNING UP!
WE'RE REVIEWING YOUR SAFE PLAY APPLICATION
AND WILL GET BACK TO YOU SOON.**

It takes about 7 days for an application to be approved. Thank you for your patience!

Together we are redefining the way tennis is taught. Soon, you'll have access to the Program Management Center and world class curriculum to help you teach. In the meantime here are some rad tips to get you started.

Should you have any questions regarding your application please contact us anytime at netgeneration@usta.com or call our USTA Membership call center at 1-800-990-USTA (8782)

HELPFUL TIP

Once you complete your background screen within Safe Play, you will receive a 16 digit NCSI Applicant ID. If prompted to enter your NCSI Applicant ID number in TennisLink, use this 16 digit code

If you have specific questions relating to your NCSI background screening, contact The National Center for Safety Initiatives:
Phone: (866) 833-7100 | E-Mail: clientservices@ncsisafe.com”

13. Once you have submitted your background screen information, results will be generated in approximately 7 business days. Please be sure to add ncsisafe.com to your accepted email domain list. Watch for an email from Compliance@ncsisafe.com in the days following your application; this will also contain your NCSI Applicant ID number which can be used to check the status of your application on NCSI's website.

NCSI may contact you within the 10 business day waiting period to request more information. You can confirm the legitimacy of the request by checking your status on NCSI's website using the Applicant ID number; your status will note the same request for information. Please watch for communications from NCSI as these emails may end up in your “spam” folder.

When your screen is complete you will receive either a green or red light, based on the results of your application and the USTA's criteria. If you receive a green light, you will be listed on the results page of USTA.com:

<https://www.usta.com/en/home/about-usta/who-we-are/national/USTA-Safe-Play-Background-Screening-Results.html>.

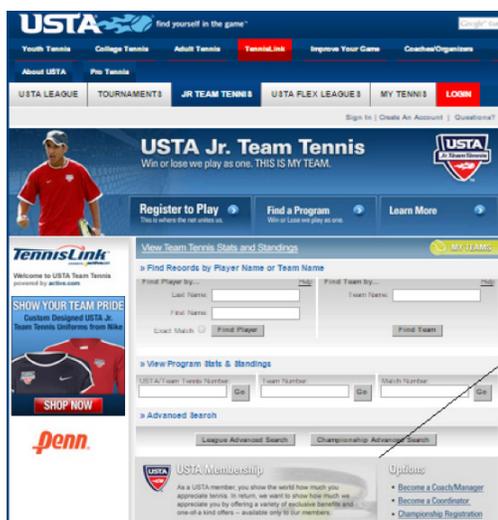
If you received a red light, you will be notified by NCSI of your status and you will not be eligible to be certified by the USTA or provide services for the USTA.

TENNISLINK - BECOME A COACH/MANAGER

Below are instructions for a volunteer or parent to become a Junior Team Tennis Coach/Manager in Tennislink:

Note: USTA requires that all Coach/Managers comply with the Youth Protection Policies and Procedures for USTA Junior Team Tennis by completing a background screening through National Center for Safety Initiatives (NCSI) website. Once your background check screening is completed, write down your assigned 16-digit applicant ID. You will need to use this number during your initial login to TennisLink.

1. Navigate to TennisLink to the Junior Team Tennis homepage (<http://tennislink.usta.com/TeamTennis/Main/Home.aspx>) and Login if you aren't already. NOTE: Your login information (email and password) is the same as Net Generation.



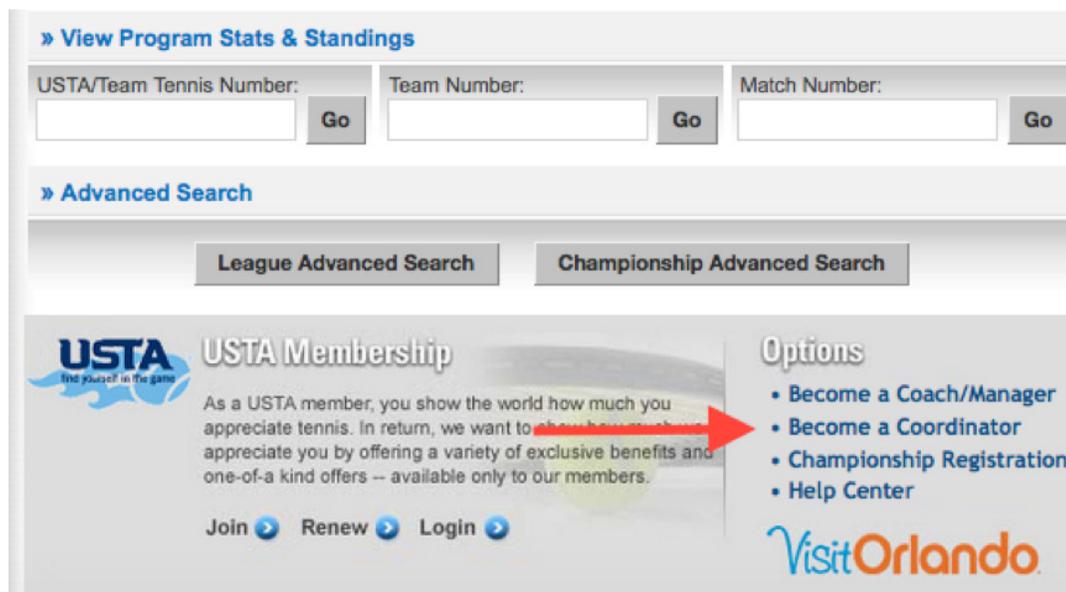
2. Scroll down to bottom of page, click Become a Coach/Manager
3. Your USTA account number should auto-populate into the field beside "I have a USTA Account." If your USTA account number does not appear, you can retrieve it by hovering over "My Tennis" and copying the number from the drop down information.
4. Click Submit
5. Enter NCSI Applicant ID Number (from background screen)
6. Click Submit



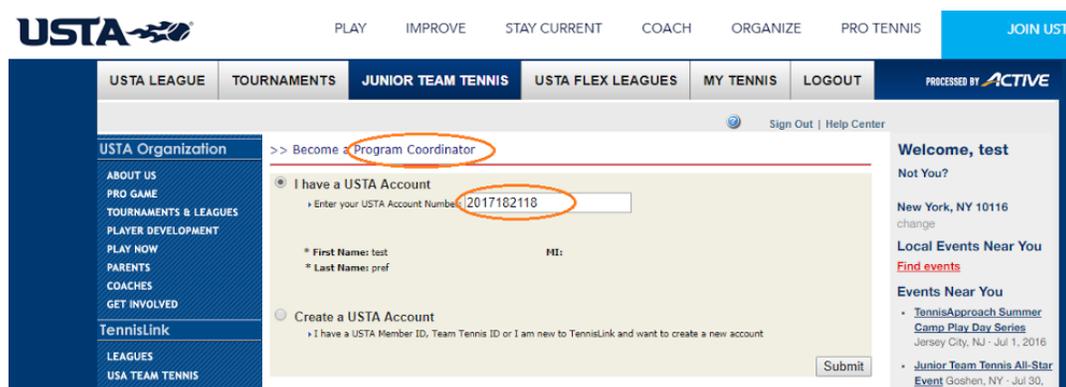
TENNISLINK – BECOME A PROGRAM COORDINATOR

Coordinators can submit Junior Team Tennis program applications for approval as well as manage their programs in TennisLink. The system will first have to recognize you as a Program Coordinator. If a parent or coach wants to become a Program Coordinator, they can follow the steps below to become a coordinator in the TennisLink system:

1. Navigate to TennisLink (<http://tennislink.usta.com>). Click login. NOTE: Your login information (email and password) is the same as Net Generation.
2. Navigate to Team Tennis Homepage
3. Click Become a Coordinator

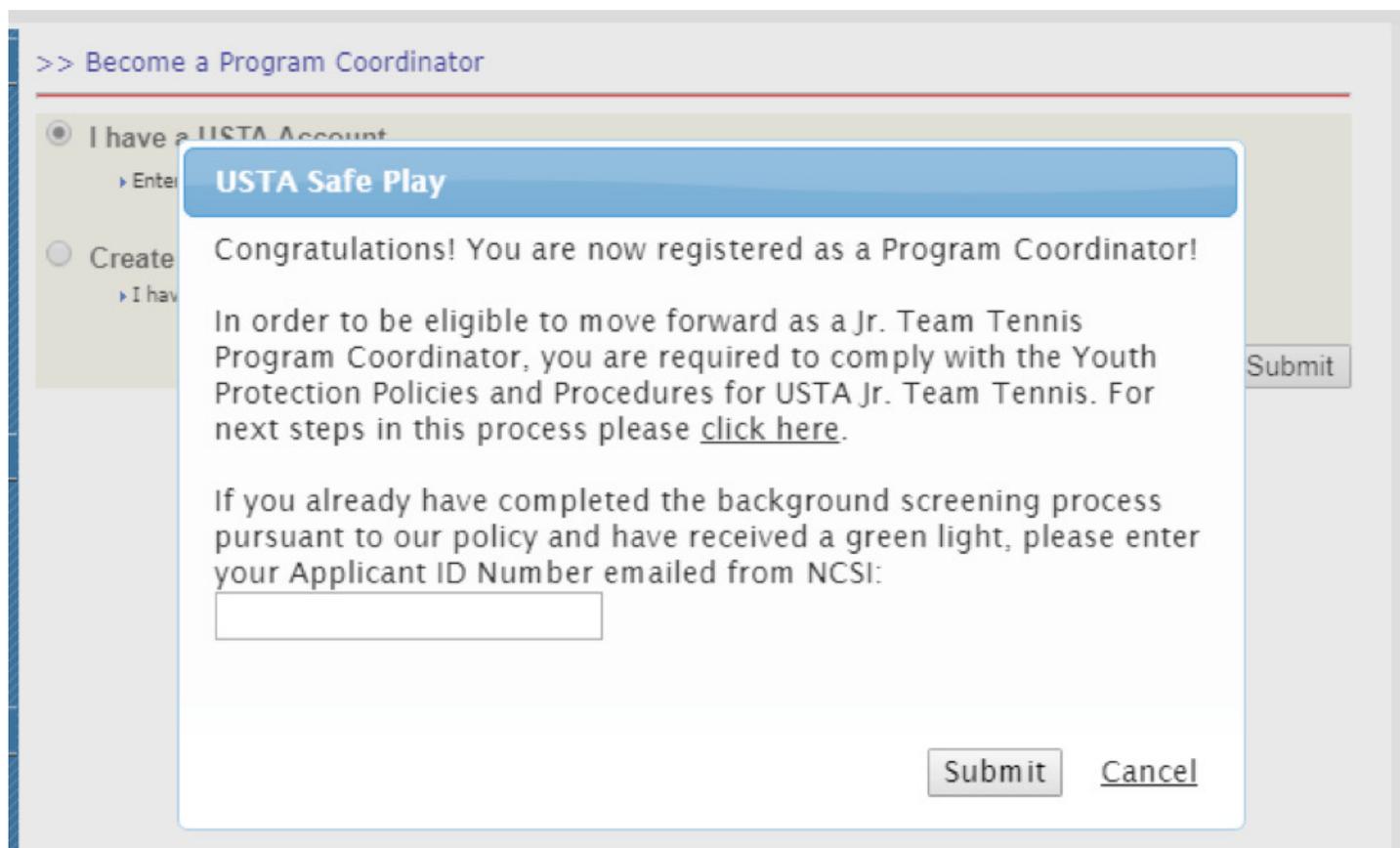


4. Your USTA account number should auto-populate into the field beside “I have a USTA Account.” If your USTA account number does not appear, you can retrieve it by hovering over “My Tennis” and copying the number from the drop down information.



5. Click Submit
6. Enter NCSI Applicant ID Number (from background screen)
7. Click Submit

Note: You will receive a message indicating that you are now registered as a Program Coordinator. Click OK to continue and create a Program or CANCEL to come back to this later



>> Become a Program Coordinator

I have a USTA Account
▶ Enter

Create
▶ I have

USTA Safe Play

Congratulations! You are now registered as a Program Coordinator!

In order to be eligible to move forward as a Jr. Team Tennis Program Coordinator, you are required to comply with the Youth Protection Policies and Procedures for USTA Jr. Team Tennis. For next steps in this process please [click here](#).

If you already have completed the background screening process pursuant to our policy and have received a green light, please enter your Applicant ID Number emailed from NCSI:

Net Generation Providers and Junior Team Tennis Coordinators, Coaches, Captains, Managers, and Volunteers: [Begin the Safe Play process here](#) and select “Become a Provider.